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Republika Kosova - Republic of Kosovo
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ADMINISTRATIVE INSTRUCTION (MIETI) No. 02/2026
ON THE MANNER OF OPERATION OF THE SYSTEM FOR RAPID EXCHANGE OF
INFORMATION AND FORMS OF NOTIFICATION FOR DANGEROUS PRODUCTS

Administrative Instruction (MIETI) No. 02/2026 On the manner of operation of the system for rapid exchange of information and forms of notification for dangerous products, was approved by the decision Nr01/073 Datë:08.05.2026

Minister of the Ministry of Industry, Entrepreneurship, Trade and Innovation,

By virtue of Article 15 paragraph 2, of Law No. 08/L-172, on General Product Safety (Official Gazette No. 9 / April 3, 2023), Article 11 paragraph 1 under paragraph 1.5 of Law No. 08/L-117 for the Government of the Republic of Kosovo, Article 9, paragraph 2 of Regulation No. 17/2024 on Rules and Procedure of the Government of the Republic of Kosovo, as well as article 20 of the Regulation (GRK) - No. 04 /2026 on the Areas of Administrative Responsibility of Ministries, issues;

Issues:

**ADMINISTRATIVE INSTRUCTION (MIET) No. 02/2026
ON THE MANNER OF OPERATION OF THE SYSTEM FOR RAPID EXCHANGE OF
INFORMATION AND FORMS OF NOTIFICATION FOR DANGEROUS PRODUCTS**

Article 1

Purpose

With this administrative instruction, is determined the manner of operation of the system for the rapid exchange of information on products that present a serious risk, as well as any other risk to the health and safety of consumers and other users of these products, it is also determined the competent body for the collection, creation, integration of the database and distribution of this information.

Article 2

Scope

1. This administrative instruction is implemented by the Central Inspectorate for Market Surveillance (CIMS) for the exchange of information on dangerous products according to Law No. 08/L-172 on the general safety of products in relation to measures and actions towards products which pose a serious risk to the health and safety of consumers and other users.

2. This administrative instruction does not apply to the exchange of information on food products, animal feed and medicines, as well as to other products for which the method of information exchange is regulated by separate regulations.

Article 3

Definitions

1. The terms used in this administrative instruction have the following meanings:

1. 1. **The point of contact** is the Ministry of Industry, Entrepreneurship, Trade and Innovation, namely the Central Inspectorate for Market Surveillance (CIMS) which collects, consolidates and distributes information on dangerous products that pose a serious risk, as well as any other health risks and the safety of consumers and other users of these products.

1.2. **Contact points** - are the contact points in other countries, as a network of state bodies, which send to the contact point and from the contact point receive official notifications about products that are dangerous.

Article 4 **Exchange of information**

1. The point of contact according to this administrative instruction is located in the Central Inspectorate for Market Surveillance (CIMS) and is responsible for the exchange of information on dangerous products that pose a serious risk to the health and safety of consumers and other users of those products, for the measures and actions undertaken as well as for the measures and voluntary activity of producers and distributors.

2. The competent inspectorate, during the inspection supervision in the market or after receiving the notification from the producers, distributors or Kosovo Customs, find that the product may be dangerous, except for the measures taken in accordance with the provisions of Law No. 08/ L-172 for the general safety of the products, immediately submits the notification for such product to the point of contact.

3. The form of the official notification received for the product which is considered dangerous, is defined in the Annex, (Form, F-2).

Article 5 **Content of the notice**

1. The notification according to Article 4 of this administrative instruction contains:

1.1. data on the basis of which the product can be identified, such as data on the group, series, brand, type of product, the customs code in which the product is classified as well as the digital photo of the product;

1.2. data on the manufacturer, his authorized representative and, if required, the data of the person who is responsible for placing the product on the market;

1.3. the description of the risk which will appear or which may appear during the use of the product and the possibilities of endangering health or safety as well as the findings related to the risk assessment conducted on whether the product presents a serious risk or any other risk;

- 1.4. data on the test results, respectively the assessments conducted;
- 1.5. the type and duration of the voluntary measures taken and the activities of the manufacturer or distributor;
- 1.6. the type and duration of mandatory measures imposed by the competent inspectorate.

Article 6

Verification of data and completion of notification

1. After receiving the notification from Article 4 of this administrative instruction, the Contact Point verifies whether the notification contains all the specified elements, as well as other elements that prove that the product is dangerous, respectively verifies whether the notification is complete.
2. If the Contact Point verifies that the notification from paragraph 1 of this article is incomplete, the Contact Point will notify the competent inspectorate and Kosovo Customs and requests that within three (3) working days from the day of delivery of the notification to point of contact to complete the previously submitted notice.
3. If the notification from paragraph 1 of this article contains all the elements, respectively when it is completed, the contact point submits the same to the competent inspectorate and the customs authorities.
4. The competent authorities from paragraph 3 of this article to whom the notification was delivered by the Contact Point, are obliged within the framework of the legal provisions, their powers and responsibilities to be notified of the information from the delivered notification, to implement all actions and undertake all measures in order to:
 - 4.1. prove whether the product or series of the product is dangerous, are still on the market of the Republic of Kosovo, in order to prevent their placement on the market;
 - 4.2. verify whether the manufacturer or distributor has taken all necessary voluntary measures or activities to prevent the product from being placed on the market;
 - 4.3. perform additional risk assessment, if necessary;
 - 4.4. collect additional information.

Article 7

Inspection supervision

1. Based on the provisions established by Law No. 08/L-172 on the general safety of products, which are related to the notification received under Article 6 paragraph 3 of this administrative instruction, the competent inspectorate carries out more intensive supervision of market in the territory of the Republic of Kosovo and in the case of finding the same type/series of dangerous products take the necessary measures.

2. For the actions implemented and the measures undertaken according to paragraph 1 of this article, the competent inspectorate immediately submits to the contact point the notification which, in particular, contains the data on:

2.1. the dangerous product found, the same type/batch number of that product and the place where they were found;

2.2. the legal person or natural person who participated in the supply chain of the dangerous product;

2.3. the voluntary or mandatory measures undertaken and the reasons for their undertaking, including the results of the tests and analyses undertaken, as well as

2.4. other important information about the considered risk.

Article 8

Competences of supervision in Kosovo Customs

1. Based on the provisions established by Law No. 08/L-172 on the general safety of products, which are related to the notification received under Article 6 paragraph 3 of this administrative instruction, the customs authorities must conduct intensive inspections during customs procedures and in case of finding the same type/series of dangerous product takes the necessary measures.

2. For the supervision implemented and the measures taken according to paragraph 1 of this article, the customs authorities immediately deliver to the point of contact the notification which, in particular, contains the data on:

2.1. the type/series of the potentially dangerous product found, the number of the type/series of that product and the place where they were found;

2.2. Legal entities or natural persons that participated in the supply chain of that product;

2.3. The previous import of this type of product, if such import in the Republic of Kosovo has been conducted, with the data on the product and the persons from under paragraphs 2.1 and 2.2 of this article;

2.4. Mandatory measures and the reasons for their undertaking, as well as

2.5. Other important information for the considered risk, including the results of tests and analyses performed.

Article 9

Point of Contact

1. Consolidation and exchange of information between the competent authorities of the Republic of Kosovo and the international exchange of information on dangerous products that pose a risk is done by the Central Inspectorate for Market Surveillance as the Contact Point.

2. Point of contact:

2.1. prepares the database, integrates and distributes information on dangerous products, keeps the central register of all data on dangerous products and on measures taken as well as activities that limit or prohibit trading;

2.2. timely informs the public about dangerous products that pose a serious risk;

2.3. prepare an annual report on the operation of the rapid information exchange system;

3. The data that the Contact Point possesses and which are related to the risks posed by dangerous products for the health and safety of consumers and other users, are public.

4. The Point of Contact is obliged, at the request of the contact points which are interested, to submit to them the information according to paragraph 2 under paragraph 2.1 of this article, where it will accurately describe the type of product, the category and the type of risk related to its use, the measures and activities undertaken in order to eliminate or reduce the risk to an acceptable level.

5. The Chief Inspector of the Central Inspectorate for Market Surveillance appoints the responsible person who will be the Point of Contact for the exchange of information with other state and international administration authorities.

6. The contact point prepares the database, integrates and distributes the notification for dangerous products that present a serious risk, as well as any other risk to the health and safety of consumers and other users of those products, as defined by this administrative instruction.

Article 10

Collection of data on dangerous products

1. The Point of Contact during the check of available databases, data or databases of the countries of the region and other international countries for dangerous products which may pose a serious risk to consumers or other users, suspects that such a product can be placed on the market of the Republic of Kosovo, immediately notify the competent inspectorate and customs authorities.

2. The notification from paragraph 1 of this article contains in particular:

- 2.1. data on the basis of which the product can be identified, such as data on the group, series, brand, type of product, the customs code in which the product is classified and, if possible, also the digital photograph of the product;
- 2.2. data on the manufacturer, if available;
- 2.3. the description of the risk which is presented or which may be presented with the use of that product and the possibilities of health or safety risk, as well as the findings related to the performed risk assessment.
3. According to the notification submitted by paragraph 1 of this article, the competent inspectorate and the customs authorities act in the manner defined in articles 6 to 8 of this administrative instruction.
4. The data entered in the official notification form of the product which is considered dangerous are defined in the Annex (Form, F-1).

Article 11

Final provisions

The Annex is an integral part of this administrative instruction.

Article 12

Repealing provision

With the entry into force of this administrative instruction, Regulation No. 08/2013 on the manner of establishment and functioning of the rapid exchange of information system on dangerous products, is hereby repealed.

Article 13

Entry into force

This administrative instruction enters into force seven (7) days after publication in the Official Gazette of the Republic of Kosovo.

Mimoza Kusari Lila

Minister

ANNEX

FORM F-1

OFFICIAL NOTIFICATION FORM

GENERAL NOTICES		
01.	The country that gives the official notification and the contact person:	
02.	Date of official notification:	
Product		
03.	Product category and customs code:	
04.	Name, brand, price and country of origin of the product:	
05.	Type/model number/barcode/serial code:	
06.	Description/picture (format.jpg) of the product and its packaging:	
07.	Applicable standards or regulations:	
08.	Document of Conformity:	
MANUFACTURER		
09.	Name, address and contact details for the manufacturer or his representative:	
10.	Name, address and contact details of the exporter/importer:	
DISTRIBUTORS AND RETAILERS		
11.	Name, address and contact details for distributors or their representatives:	
12.	Supplier (store, shopping center, postal service, internet) and destination countries:	
RISK		
13.	Risk type:	
14.	Summary of test/analysis results and conclusions:	
15.	Description of the accidents that occurred:	
APPROVED MEASURES		
16.	Voluntary measures (extent, nature and duration):	

17.	Mandatory measures (extent, nature and duration):	
OTHER NOTICES		
18.	Additional notices:	

FORM – F-2

CONTENTS OF THE RESPONSE TO THE OFFICIAL NOTICE RECEIVED

01	Country sending the reply and contact person:	
02	Date of reply:	
03	The number of the official notification, the country issuing the official notification and the name of the product:	
04	Product found: yes/no	
05	Risk assessment:	
06	Voluntary measures (extent, nature, duration and justification)	
07	Obligatory measures (extent, nature, duration and justification)	
08	Duration:	
09	Other announcements:	